



**Committee:** PERSONNEL COMMITTEE

**Date:** FRIDAY, 7 SEPTEMBER 2012

**Venue:** LANCASTER TOWN HALL

**Time:** 9.30 A.M.

## A G E N D A

1. **Apologies for absence**

2. **Minutes**

Minutes of meeting held on 25<sup>th</sup> July 2012 (previously circulated).

3. **Declarations of Interest**

To receive declarations by members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 10 and in the interests of clarity and transparency, Members should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, members are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

4. **Items of urgent business authorised by the Chairman**

5. **Exclusion of the Press and Public**

The Committee is recommended to pass the following recommendation in relation to the following two items:-

"That, in accordance with Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that they could involve the possible disclosure of exempt information as defined in paragraph 1 and 2 of Schedule 12A of that Act."

Members are reminded that, whilst the following items have been marked as exempt, it is for the Committee itself to decide whether or not to consider each of them in private or in public. In making the decision, members should consider the relevant paragraphs of Schedule 12A of the Local Government Act 1972, and should balance the interests of

individuals or the Committee itself in having access to information. In considering their discretion members should also be mindful of the advice of council officers.

6. **Request for Voluntary Redundancy** (Pages 1 - 5)

7. **Grievance Hearing**

Information concerning this item will be circulated to members under separate cover.

**ADMINISTRATIVE ARRANGEMENTS**

**(i) Membership**

Councillors Paul Gardner (Chairman), Alycia James (Vice-Chairman), Shirley Burns, Jonathan Dixon, Melanie Forrest, Sylvia Rogerson and David Smith

**(ii) Substitute Membership**

Councillors Keith Budden (Substitute), Kathleen Graham (Substitute), Janet Hall (Substitute), Billy Hill (Substitute), David Kerr (Substitute), Ceri Mumford (Substitute) and Roger Sherlock (Substitute)

**(iii) Queries regarding this Agenda**

Please contact Peter Baines, Democratic Services, telephone 01524 582074 or e-mail [pbaines@lancaster.gov.uk](mailto:pbaines@lancaster.gov.uk).

**(iv) Changes to Membership, substitutions or apologies**

Please contact Members' Secretary, telephone 582170, or alternatively email [memberservices@lancaster.gov.uk](mailto:memberservices@lancaster.gov.uk).

MARK CULLINAN,  
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